

Denver East High School
STUDENT HANDBOOK & PLANNER
Important Contact Information

Main Office:	720-423-8300
Attendance:	720-423-8343
Dean's Office:	720-423-8346
Safe2tell	1-877-542-7233
Website:	east.dpsk12.org

East Leadership Team

Terita Walker, Principal	720-423-8356
Shawne Anderson, Asst. Principal	720-423-8331
Angela Rivas, Asst. Principal	720-423-8332
Victoria Wyatt, Asst. Principal	720-423-8557
Michelle Topf, Asst. Principal	720-423-8466
Lindsay Vesceri, Asst. Principal	720-423-8442
Nate Grover, Asst. Principal	720-423-8349

Counselors

Steven Kohuth	10th - 12th A - Ch	720-423-8357
Patrice Brown	10th - 12th Ci - F	720-423-8540
Lindsey Vesceri	10th - 12th G - J & Exchange	720-423-8310
Lindsey Terry	10th - 12th K - Me	720-423-8550
Rebecca Behmke	10th - 12th Mi - Re	720-423-8359
Liz Curran	10th - 12th Rf - To	720-423-8341
Holly Hoysaka	10th - 12th Tr - Z & Avid	720-423-8351
Bonnie LaFleur	9th Grade (A-K)	720-423-8549
Bethany Goodman	9th Grade (L-Z)	720-423-8334

Deans of Students

Iram Abdullah	720-423-8337
Dwight Berry	720-423-8346
Raven Porteous	720-423-8335
Eric Sinclair	720-423-8336

Family & Community Engagement Liaison

Ariel Ruempolhamer	720-423-8426
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Denver East High School

Statement of Common Purpose

At Denver East, our caring community of unique individuals is driven by our great strength: our diversity. Academic, artistic, and cultural learning experiences develop the whole person and propel every Angel to success in learning and in life.

FIRST SEMESTER

Period	Class	Teacher	Room #
1			
2			
3			
4			
	EA Advisory		
LUNCH			
5			
6			
7			

SECOND SEMESTER

Period	Class	Teacher	Room #
1			
2			
3			
4			
	EA Advisory		
LUNCH			
5			
6			
7			

BELL SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday
Per 1 8:05-8:55	Per 1 8:05-8:55	Per 1 8:05-9:35	Per 2 8:05-9:35	Per 1 8:05-8:55
Per 2 9:00-9:50	Per 2 9:00-9:50			Per 2 9:00-9:50
Per 3 9:55-10:45	Per 3 9:55-10:45	Per 3 9:40-11:15	EA Advisory 9:40-10:10	Per 3 9:55-10:45
Per 4 10:50-11:45	Per 4 10:50-11:45		Per 4 10:15-11:45	Per 4 10:50-11:45
Lunch 11:50-12:35	Lunch 11:50-12:35	Lunch 11:20-12:05	Lunch 11:50-12:35	Lunch 11:50-12:35
Per 5 12:40-1:30	Per 5 12:40-1:30	Per 5 12:10-1:40	Per 6 12:40-2:10	Per 5 12:40-1:30
Per 6 1:35-2:25	Per 6 1:35-2:25		Tutorial 2:15-3:00	Per 6 1:35-2:25
Per 7 2:30-3:20	Per 7 2:30-3:20	Per 7 1:45-3:15	Prof. Lrng. 3:00-3:45	Per 7 2:30-3:20
Study Tables 3:25-5:00	Study Tables 3:25-5:00	Study Tables 3:20-5:00	Study Tables 3:00-5:00	Study Tables 3:25-5:00

GRADE LEVEL CLASSIFICATION AND GRADUATION REQUIREMENTS

It is the responsibility of the student and parent/guardian to continually monitor student progress, grades and graduation status.

Grade	Minimum Number of Credits
9th Grade	0
10th Grade	60
11th Grade	120
12th Grade	180
Graduate	240

*Grade Reclassification is addressed upon completion of each academic semester

To graduate and participate as a Senior in the East graduation ceremony, students will need to have earned 240 credit hours and met the required coursework, have a completed ICAP for every year the student has attended a DPS Middle and High School, and students must demonstrate competency in both English and Math via a college entrance exam or capstone as required by the State of Colorado. At least four years (eight semesters) of attendance is required for students to complete grades 9, 10, 11 and 12 with two exceptions:

- Students with a 3.0 GPA, who have completed all core curriculum/elective requirements, may graduate in seven (7) semesters.
- Students with a 3.5 GPA who have completed all core curriculum/elective requirements may graduate in six (6) semesters.

DENVER PUBLIC SCHOOLS GRADING SYSTEM

Description	Value on a 4-point scale	Value on a 5.2-point scale	Percent Based	Letter Grade
The student consistently and independently demonstrates proficient and advanced understanding in course competencies, concepts and skills in a variety of contexts and assessment opportunities.	4.0	5.2	93-100	A
	3.67	4.77	90-92	A-
The student independently demonstrates proficiency in course competencies, concepts and skills in a variety of assessment opportunities.	3.33	4.33	87-89	B+
	3.0	3.9	83-86	B
	2.67	3.47	80-82	B-
The student demonstrates proficiency in course competencies, concepts and skills with limited teacher support in order to complete tasks.	2.33	3.0	77-79	C+
	2.0	2.6	73-76	C
	1.7	2.17	70-72	C-
The student demonstrates basic knowledge and skills with support but does not yet demonstrate concepts and skills independently.	1.0	1.3	60-69	D
Lack of evidence and/or unsatisfactory work performance on assessment opportunities.	0	0	0-59	F

A. The course grade for each student is summative and reflects multiple measures of performance that demonstrate the extent to which the student has achieved the district's content standards associated with the particular course.

B. Grades are based on the extent to which students achieve the content standards associated with particular courses and are awarded based on work products. Grades may not be based on a comparison of one student's performance to the performance of other students. Grades may be based on student attendance to the extent that a student's presence is necessary to document mastery of content standards associated with a particular course. Please refer to the instructor's syllabus.

C. The grades of "Pass/Fail" and "Credit/No Credit" may not be used, without principal (or their designee) approval.

D. "Incomplete" ("I") is given only when a student has been absent during the latter part of the course when a grade is issued. Incomplete is given only if the student was passing when present. An Incomplete will be viewed as an "F" for athletic eligibility.

E. Make-up work will be provided for all excused absences and full credit will be granted for such work if completed in a timely manner.

F. Parents/guardians or students may request make-up work for suspended students. The make-up work may include the granting of full or partial credit for such work, if the work is satisfactorily completed in a timely manner.

G. Partial credit may not be granted unless approved by the area superintendent. A reduction of course credits for unexcused absences, tardies, or late enrollment is not permitted.

H. Grades will not be "weighted" when a student transfers from an honors course to a regular course (and from a regular course to an honors course).

I. A course must be dropped before the end of the sixth week to avoid a "W/F" on the student's transcript.

ISSUANCE OF GRADES

A. Teachers are responsible for assigning a grade to all students enrolled in their classes consistent with this policy. Any student entered in a class must be given a grade at the end of the course.

B. Each teacher is required to keep the necessary records of student progress and assessment.

C. All grading is entered through IC for seamless transcript updates. Live grades can be viewed using Schoology.

D. Grades must be recorded on the cumulative record and on the electronic transcript.

E. Once a grade has been issued, other than incomplete, it may not be changed without just cause and the approval of the Principal (or administrative designee) and the teacher. Grades may not be altered based on the outcome scores on national exams. *An exception to this rule will be semester grades for designated yearlong courses where specific procedures have been established by the District to verify that content standards in the first semester have been sufficiently mastered.

F. Students who withdraw from the high school and enroll in another school will have no final grades entered on their transcript for that semester. Instead, progress reports are issued, and courses are end-dated in IC.

GRADING POLICY

Grades reflect student performance and progress toward the mastery of district content standards. Grades are an integral part of the district's instructional program by providing the following:

- Information for parents about the achievement of their children
- Feedback for student self-evaluation
- Documentation of students' performance to evaluate the effectiveness of instructional program
- An incentive for students to learn
- Guidance to teachers for instructional planning, re-teaching, and intervention
- Data to plan for student matriculation, retention, and future course work

Grades will reflect individual student performance and progress toward meeting content standards and be based on work products collected during the grading period. Grades will not be based on a comparison of one student's performance with the performance of other students.

East High School, with the approval of the Denver Public School District, will establish a grading system and procedures to record grades, report progress to parents, and determine the relationship of grades to extra-curricular activities. Grading procedures will take into consideration Individual Education Plans (IEPs) and 504 plans for students with disabilities. The high school grading system has been approved by the Denver Public Schools.

GRADE POINT AVERAGE (GPA)

Computation of grade point average is determined in the following manner:

- Multiply each point value by the number of semester hours attempted at the point value to obtain total point value for each grade.
- Add the total point values earned.
- Add total semester hours attempted in courses counted toward the grade point average
- Divide the sum of the total point value by the sum of semester hours attempted in courses counting toward the grade point average

ELIGIBILITY FOR VALEDICTORIAN OR TOP TEN GRADUATE POSITIONS

A Student must be enrolled at East High School for a minimum of six semesters to be considered a candidate for ranking as a Top Ten or Valedictorian designee. December graduates will not be considered as Top Ten or Valedictorian designee. The student who has the highest cumulative grade point average after the eighth semester will be awarded the Valedictorian of East High School. The student who has the second highest cumulative grade point after eight semesters will be awarded Salutatorian.

PLAGIARISM AND CHEATING POLICY

(East High School is supported by Turnitin.com, a program used by universities across the country to identify academic dishonesty issues.)

Plagiarism is stealing. Cheating is unfair. A student must never take credit for another student's work or ideas, and a student must never give his or her work to another student to copy. Whenever you employ some other writer's information or insight, you must give that writer credit.

Certain information need not be cited. For example, if you learn that the Earth is 4.5 billion years old or that Babe Ruth hit 714 home runs, you do not have to mention where you learned these

facts. Such information is easily available in hundreds of publications. It is considered common knowledge. However, if you find information that says sportswriters at the time protected Babe Ruth by concealing his bad habits, that fact is not generally known and a citation is required.

The following situations constitute plagiarism and must always be avoided:

- Turning in another student’s work as your own—this includes papers, worksheets, lab reports, etc.
- Copying a part of another student’s paper and incorporating it into your own paper.
- Quoting a source word for word without using quotation marks and a citation.
- Paraphrasing, adopting, or summarizing a source’s ideas without giving a citation.
- Claiming an Internet translation of a foreign language as your own.

Consequences: The assignment receives no credit and cannot be made up later. The teacher will also notify the student’s parents of the violation. Repeat offenders will merit more severe punishment.

REPORT CARDS / TRANSCRIPTS

Progress reports are issued at the end of each nine-week grading period and will be available through Schoology and Infinite Campus. Messages will be sent home to parents and families through their registration contacts, for all “D” and “F” students. Semester report cards will be available electronically in Infinite Campus and paper copies will be available by request.

Transcripts may be obtained in Room 225 (Counseling Center) through our Counselor Office Support, Danette Gonzales. Please note any transcripts needed for college applications will need to be requested via the Counselor’s transcript request online form.

SCHEDULE CHANGES

Students are allowed to request a course change the two weeks of the semester and all change requests will be made online. There are no course changes after the first two weeks of school. A student may make a level change during the first six-weeks of a course and should schedule an appointment with their counselor to facilitate a level change. East will only make schedule changes based on post-secondary planning needs and level placement. Teacher or period requests cannot be accommodated.

ADVANCED PLACEMENT EXIT PROCEDURE

Students may only exit an AP course up to the 5th week of each semester class. However, a student may also exit an AP course at the end of a semester if they earned a grade of D or F. Students must complete the Advanced Placement Exit Form prior to dropping the course. Weighted credit will not be earned if the student exits the course at the end of first semester or the student does not take the AP Test in May. If a student drops the course in the second semester, they may still get weighted credit for the first semester if they take the AP exam in May.

WITHDRAWAL FROM SINGLE CLASS

Any student who is withdrawn from a class after the first 6 weeks of a semester, due to failure of properly completing the withdrawal process or lack of attendance/effort will receive a “W/F” (Withdrawal/Fail) on their transcript.

WITHDRAWAL FROM ALL CLASSES

Any student who needs to withdraw from Denver East should see the registrar and must be

accompanied by a parent or guardian. The student needs to clear all financial obligations, return all school materials and complete an exit survey in order to complete the process. Official transcripts will not be forwarded until all financial obligations are cleared. No final grades will be entered on the students transcript for that semester. Instead, progress reports will be issued.

ACE

ACE stands for East High School's Academic Center for Engagement. It is located in room(s) 323/324 and serves as a space for academic tutoring and re-engagement.

COLLEGE APPLICATION PROCEDURES

Assistance in completing college applications can be obtained in the Counseling Center. All information about the college process including videos offering support can be found on the East website. Written directions, deadlines, and links on how to apply, ask for a transcript, and letters of recommendation can be found on the Senior Checklist that will be shared with each Senior in their August senior meeting. Reminder that Counselors must be notified by the student two weeks in advance of the college application deadline using the East Official Transcript/Document google Request Form for official transcripts. SAT/ACT scores must be sent directly by the student via CollegeBoard. Any documents needing to be sent to colleges over a break must be requested at least two weeks prior.

DENVER SCHOLARSHIP FOUNDATION- FUTURE CENTER

The Future Center provides financial aid advice, scholarship information, and college application completion support. The Free Application for Federal Student Aid, FAFSA, opens for seniors on October 1st and students should be checking their schoology 'Future Center' Group for private scholarships and additional FAFSA workshop information.

COLLEGE PLANNING

Preparing to apply to a college or university takes planning on the part of both student and family to ensure that the process goes smoothly. The process begins in the fall of the freshman year with the EXPLORE test and accelerates throughout high school until the student has been accepted to college. Competitive colleges evaluate applications in many ways, but the four primary considerations are: the strength of a student's high school program, grades earned in those classes, college entrance test scores (SAT/ACT), and extracurricular involvement. Individual colleges each have their own admissions standards and students should review requirements of schools they are interested in with their counselor. It is the student's responsibility to be aware of requirements and to plan accordingly. Success in high school is the best single predictor of future success in college. It is important that students develop good study habits early and earn good grades consistently. The district-provided online college planning platform is MaiaLearning. Students can research colleges, do various interest surveys, and can communicate with college admissions officers through MaiaLearning. This is accessed through the 'DPS Student Portal' under the 'All Apps' tab. When students click on the MaiaLearning app, it will take them to their personal page. Seniors will request their teachers' letters of recommendation and will create the list of colleges they will be applying to. MaiaLearning will also be synched with a student's Common Application. All letters of recommendation from East teachers/counselors and transcripts will be sent via MaiaLearning to the colleges and universities through MaiaLearning.

There are two major college entrance tests that are used by colleges and universities to help them predict the probable success of students at their institution (i.e. ACT and SAT). The testing sequence for all students begins with the sophomore year PSAT test. These tests provide practice

for taking a formal entrance test and can predict how a student will do on the SAT. The PSAT is also the qualifying test for the National Merit Scholarship program. We encourage students to take the SAT and/or ACT in the spring of their junior year. These tests can be taken more than once, and taking them as a junior ensures that a student will have a score available if he/she applies for early admission, military academies, concurrent enrollment and some early scholarship programs. It also allows a student to retake a test if a score was lower than expected. At this time, a large number of colleges are test optional, meaning you can choose to include or exclude your scores from your application. Again, it's the student's responsibility to know the requirements of the colleges they are applying to. Students can access a free comprehensive SAT test preparation program through MaiaLearning.

COUNSELORS

Our counselors are committed to ensuring that all students, regardless of individual differences, acquire the educational, occupational and social competencies directed by the mission and philosophy of the Colorado Department of Education, Denver Public School District and Denver East High School. Developmental by design, systematic in approach, and preventative in nature best describes the foundation of our counseling department mission. The ultimate objective is to facilitate the developmental process that strengthens each student's unique capabilities, responds to students' individual academic needs, fosters personal and social growth and promotes post-secondary pathways.

ATTENDANCE AND EXPECTATIONS FOR BEHAVIOR

East High School exists for the purpose of education. Teachers have the right and responsibility to teach while students have the right and responsibility to learn. The system includes positive consequences to reward students who make good choices and negative consequences for improper behavior. This establishes and reinforces a climate at East High School indicative of academic purpose. The establishment of this climate requires that students, teachers, administrators and parents cooperate to create and maintain this atmosphere. Every individual must consider the effect that his or her actions have on the rights and feelings of others. If the effect is intrusive, detrimental, or otherwise offensive to others, that particular behavior may be cause for disciplinary action being taken.

Students are expected to follow these guidelines in each classroom:

Be in your seat when the tardy bell rings.

Bring all materials to class.

Follow the policies and procedures of the classroom teacher.

Be respectful of the teachers and others in class.

Keep your hands, feet, objects, and inappropriate comments to yourself.

This summary of our Attendance and Behavior Policies will give you an indication of our processes and some of our most basic expectations. **Expectations and responses are aligned with Denver Public Schools Policy JK-R.**

Restorative practices are used at East High School when appropriate.

ABSENCES

The school will contact parents regarding student attendance problems and will respond with the appropriate consequences when absences become problematic. Parents can request their student's attendance report from the Attendance Office and an attendance report can be obtained from the student's Infinite Campus account or via the Parent Portal.

To excuse an absence (select one option to excuse each absence):

E-mail the East Attendance Office at east_attendance@dpsk12.org

Leave a message on the East Attendance Voicemail at 720-423-8343

All "excuses," must include:

- Parent/guardian's name
- The name and Id number of the student
- The date(s) of the absence
- The reason for the absence
- A telephone number where the parent can be contacted during the school day
- Please communicate excused absences to the East Attendance Office prior to the absence or the day of the absence.

Partials: Students may not leave school early without approval from the Attendance Office or Dean's Office PRIOR to leaving. The Attendance Office will confirm all written notes. Partials for illness will be handled through the nurse or the Dean's Office when the nurse is not available.

Unexcused Absences: Unexcused absences will be responded to with the appropriate level of behavioral consequences in the form of an attendance contract.

TARDY/LATE POLICY

Students are required to be in class when the tardy bell rings. At East High School, there is a four-minute warning bell and a five-minute tardy bell. When the five-minute bell rings, the teachers are instructed to close the door and begin their lessons.

UNEXCUSED TARDIES

When students arrive to class after the tardy bell without a written excuse, it will be deemed an unexcused tardy.

When a student accumulates an excessive number of unexcused tardies, they will be contacted by a dean or a student engagement advocate.

Any unexcused tardies after the initial conference will result in the student being assigned to consequences identified for unexcused absences.

HALL SWEEPS

East will perform hall sweeps on a weekly basis to ensure that students are not avoiding class by wandering the hallways.

STUDENT CONDUCT AND DISCIPLINE

A school environment that is safe, conducive to the learning process, and free from unnecessary disruption is essential to achieving the district's mission and is the joint responsibility of students, staff, parents, and the community.

The Denver Public Schools seeks to achieve self-discipline on the part of every student by communicating student conduct rules; teaching and reinforcing appropriate behavior, and holding students accountable for their actions. Prevention is emphasized and problems addressed immediately. A

positive school climate is a necessary component of an effective disciplinary program.

Students experiencing disciplinary issues will be provided due process and disciplinary actions will be consistently and equally applied and help to create an atmosphere conducive to learning in school and in each classroom. If an out-of-school suspension occurs, the student will not be able to return to school prior to a parent/guardian reentry meeting and the development of a Remedial Discipline Plan.

In most instances, the East High School Deans will strive to engage students whose actions have negatively impacted the learning environment at East High School with a restorative approach designed to repair the learning relationship damaged through their actions. These restorative practices will be personalized to address both the student and the action with the goal of better socio-emotional, behavioral, and academic choices.

Restorative approaches may mean that as part of the approach, students are assigned either in school or out of school suspension as part of their consequences. Behavioral infractions that could involve either in or out of school suspension are as follows:

- Abuse of a Pass
- Arson, False Fire Alarm
- Defiance of Staff
- Disruptive Behavior
- Fighting
- Gang Activity
- Gambling
- Harassment/Bullying
- Theft
- Obscenities toward staff
- Racial Slurs
- Running from Adults/Refusal to Identify
- Sexual Harassment (non-physical)
- Possession or use of Tobacco or Vaping Products
- Vandalism/Graffiti/Destruction of Property
- Possession/Consumption of Drugs/Alcohol or Paraphernalia

The following infractions may result in a referral to law enforcement:

- Assault
- Disturbing the Peace
- Fighting
- Gang Activity
- Harassment/Bullying
- Racial Slurs
- Possession/Consumption of Drugs/Alcohol or Paraphernalia
- Sexual Harassment (non-physical)
- Theft
- Trespassing
- Unlawful Acts around School
- Sale/Distribution/Intent of Drugs/Alcohol
- Running from Adults/Refusal to Identify
- Vandalism/Graffiti/Destruction of Property

The following infractions would also carry with it a mandatory request for expulsion that would take place before any restorative approach might be implemented:

- Assault on a Staff Member
- Sexual Harassment (physical)
- Weapons
- Threats/Intimidation of a Staff Member
- Sale/Distribution/Intent of Drugs/Alcohol

DRESS CODE

Students at East High School are expected to dress in a manner that is school appropriate. Any clothing, paraphernalia, jewelry, hair coloring, headgear, accessories, or body adornments that include the following are strictly prohibited:

- Contain advertisements, symbols, words, slogans, patches or pictures that are sexually suggestive
- Are drug, tobacco, vape, or alcohol related
- Are obscene, profane, vulgar, lewd, or indecent
- Contain objects or images promoting violence or suggesting gang affiliation
- Contain offensive or violent images towards ethnic or racial groups or towards one's gender or sexual orientation
- Are disruptive to the learning environment

Students wearing any of these prohibited items will be reported to the Dean's office and will be expected to wear appropriate clothing immediately.

- Students must wear clothing that is appropriate for the educational environment
- Shirts and dresses must have fabric in the front, back and on the sides
- Clothing must cover undergarments, waistbands and bra straps excluded
- Fabric covering all private parts must not be "see-through"
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, wood shop, and other activities where unique hazards exist
- Specialized courses may require specialized attire, such as sports uniforms or safety gear
- Bandanas may not be displayed at any time

TRESPASSING

Any person who is not an East High School student or a member of the staff and is found trespassing on school grounds will be cited by the police and removed from the premises. In addition, East High School students should not trespass on school grounds after their school day. Any student not participating in a supervised activity, by a DPS employee, will be considered trespassing after 3:20 p.m. each day.

GUESTS AT EAST HIGH SCHOOL

A guest is defined as a person that is not a registered East High School student who is between the ages of 14-20 years. East High School students must request prior approval of guests by an Administrator before their presence at the school or at a school function (Dances, After-Prom, etc.) sponsored by or at East High School. Students are allowed only one (1) guest per event. All guests must also obtain administrative approval from their home school in order to attend East High School functions. Guests can be denied admission to a school function based on their behavior history.

DEAN'S OFFICE

The Dean's Office is designed to help students that may have problems at East High School. Deans are assigned to students so that they may support them through their years at East High School. Mr. Shawne Anderson is the Assistant Principal in charge of student discipline. Deans may be contacted in Room 128.

Dwight Berry	720-423-8346
Eric Sinclair	720-423-8336
ram Abdullah	720-423-8337
Raven Porteous	720-423-8335

ADDRESS CHANGE & SCHOOL OF CHOICE

Parents should notify the registration office of any address changes as soon as possible. School of Choice information is available at the DPS School of Choice website.

BUS INFORMATION

Monthly RTD bus passes for students who qualify will be provided on the first school day of the month in the main office. Students need to have their identification number to obtain a monthly bus pass. Day passes are available for students in the main office but will only be distributed after school.

ELECTRONIC DEVICES

The use of electronic devices including, but not limited to, cell phones are not allowed in the classrooms of East High School. While teachers may choose to allow students incidental use of electronics in a classroom, the school-wide behavioral expectation is that they remain off and out of sight. These items may be confiscated for guardian pickup. Continued defiance will result in disciplinary action. East High School is not liable for and will not replace any item that is stolen or misplaced after it has been confiscated.

Technology

All incoming students will receive a chromebook through the MyTech department. At registration, families will sign a MyTech waiver making them responsible for any lost, damaged, or stolen property. It is the responsibility of the student to keep the chromebook for the duration of their time at East High School. East High School will provide Wifi hotspots to families as needed. The Tech department in room 230 will handle all tech related concerns.

FEES AND/OR FINES

Students may accrue fees and/or fines during their time at East. Students are encouraged to pay any and all outstanding debts to the Treasurer's office as soon as possible. Students may not withdraw from East with outstanding fees and/or fines. Payments can be made online via MySchoolBuck, or check, cash, money order at the Treasurer's Office . All checks must be made out to East High School (or EHS). There is a \$25.00 short check fee on returned checks. The Treasurer has the right to refuse checks either directly or through club and activity fund raising. Visa or MasterCard is accepted for fees and/or fines over \$25.00. No checks will be accepted after the last Friday in April. We ask all of our families to clear fees/fines at the end of each school year.

Student I.D. CARDS

New students will be issued a FREE photo ID during registration or the first weeks of school. All students must have an East High School Identification Card with them at all times. To enter the building, students must present a faculty member with their student ID card. The first ID card is given to the student at no charge. If a replacement is needed (even if it is lost or stolen), the student is responsible for the \$5.00 charge and must make arrangements for obtaining a duplicate. Some school activities will require a student ID for admission. Students will be requested to show their ID to teachers, security and other adults in the building.

Students must present their ID to check out books in the library, use the computers in the computer lab, or to purchase tickets for school dances.

INSURANCE

Please be advised that the district does not carry insurance for your child on your behalf. The district will not normally pay for any medical or transportation expenses incurred as a result of an injury sustained by your child, beyond the legal liability of the District. The Colorado Governmental Immunity Act substantially limits the District's legal liability.

The district makes available student insurance for the whole year. This coverage is primary for the child that has no other form of insurance. This is limited coverage, but would be adequate for most injuries. Information about this coverage is available at the beginning of each school year.

LOCKERS

A locker is issued to East High School students as a place to store personal belongings of the student. It is, however, the property of East High School and may be inspected at any time. DO NOT share your locker combination with anyone other than your assigned locker partner. If the locker becomes jammed or something is stolen, see a Dean of Students. Storing items of value in your locker is at your own risk. The school is not responsible for theft from lockers.

LOST AND FOUND

Lost and found items should be turned in and/or claimed in Room 128.

LUNCH AND OFF-CAMPUS PRIVILEGES

East has an "open campus." Lunch is served in our lunchroom. Many students choose to leave campus during the lunch period. There is a single lunch period for all students and most teachers (period 5). East students will continue to enjoy "off-campus" privileges as long as students behave responsibly and treat neighbors and merchants with respect and courtesy.

Off-campus privileges may be revoked for individual students with excessive absences or tardy or as a response to other behavioral issues.

PARKING PERMITS

A limited number of Parking Permits are issued to seniors and juniors at the start of the school year. Students will be issued a single spot that will be theirs for the year. Students may decorate that spot appropriately however lines and numbers delineating parking spots must be visible and untouched.

Spaces cannot:

- Contain advertisements, symbols, words, slogans, patches or pictures that are sexually suggestive

- Have language or symbols that are drug, tobacco, or alcohol related
- Have language or symbols that are obscene, profane, vulgar, lewd, or indecent
- Contain objects or images promoting violence or suggesting gang affiliation
- Contain offensive or violent images towards ethnic or racial groups or towards one's gender or sexual orientation.

Students who violate the above will lose parking privileges for Denver East High School.

You must know the make, year and the license plate number of each car you are registering. Students must present vehicle registration and proof of insurance for a parking pass and a copy of this information will be kept on file in the Treasurer's Office. Anyone who parks in the student lot or in a spot that is not assigned to them without a valid East permit will have their car ticketed and/or towed at the owner's expense. Please also be aware that cars are not to be parked in the teacher's parking lot or in the courtyard parking area. Students may park on the Esplanade in designated spaces. **IMPROPERLY PARKED CARS WILL BE TICKETED OR TOWED AT THE OWNER'S EXPENSE.**

Please note that Parking Permits will be limited to one per family.

PHONE CALLS

A parent or guardian may leave emergency messages only for a student by calling the Main Office, 720-423-8300. If the emergency requires the student to leave the school, please call the attendance office at 720-423-8343. There is a telephone available for student use for outgoing calls in the Main Office, upon request.

SCHOOL-BASED HEALTH CENTER -needs review

There is a nurse available in the school clinic five days per week. By school district policy, students may not be in possession of medication in the school or on school grounds. All medications must be provided to the school nurse with a parent note or doctor prescription and will be distributed by the school nurse.

VALUABLES

Students are cautioned not to bring large amounts of money or valuables to school. The school does not accept responsibility for lost or stolen headphones, cell phones, iPods, etc. East High School is not liable for and will not replace any item that is stolen or misplaced after it has been confiscated.

VISITORS

All visits are carefully monitored in order to prevent disruption to our instructional program. Only official school business will be considered as a legitimate reason for a visitor's pass. All adult visitors must check in at the Visitor's Desk in the main foyer for a visitor's pass. Small children will not be allowed to visit classes. All visitors to the school or classes must have prior approval from the Dean's Office.

CLUBS/ORGANIZATIONS

Students can join any number of the wide variety of student clubs and information is available in Room 100. Those interested in starting a club must stop by room 100 for the required paperwork. Student Council is an elective class which requires teacher approval.

DANCES

The following rules will apply to any dance in conjunction with East High School:

- Tickets must be obtained prior to the dance. No tickets will be sold at the door.
- In order to purchase tickets, students must have a photo ID.
- Students must have tickets and photo ID to be allowed into the dance.
- Students who are under the influence of drugs and/or alcohol will not be allowed in.
- Students are not allowed to buy tickets for other students.
- If an East student brings a friend from another school, the friend must have a completed recommendation form from their home school (available in Room 100).
- Once the student has left the dance, they will not be allowed to return in.
- Any disciplinary issue that occurs at a dance or other school activity, no matter the location of that activity, will result in the consequences identified in the handbook.

ATHLETICS

FALL	WINTER	SPRING
Cross Country Field Hockey Football Golf - Boys Gymnastics - Girls Soccer - Boys Softball Tennis - Boys Volleyball - Girls	Basketball - Boys Basketball - Girls Swimming - Girls Wrestling - Boys Wrestling - Girls Ice Hockey - Boys	Baseball Lacrosse - Boys Lacrosse - Girls Soccer - Girls Swimming - Boys Tennis - Girls Track & Field

ATHLETICS

Athletics are offered in each of the following seasons (Fall, Winter and Spring). Freshmen may play at any level for which their particular abilities are suited, at the discretion of the coaches. Due to the large number of interested athletes, some teams are subject to cuts. All athletes **MUST** complete the Family ID online registration each season in order to participate. In addition to completing the online registration, students are also required to have a current and valid physical on file with the Athletic Department by uploading it into your FamilyID portal. All players on a team roster are responsible for the Pay 2 Play fee. If a player quits or gets injured, they are still responsible for the fee. No refunds after the first week of the season will be granted. Students have one week to pay their athletic fee. If students don't make a team, they have one week to request a refund or transfer the fee to another sport.

High School Athletic Participation Fees

\$60.00 per sport season, completed online

\$10.00 per sport season if approved FRL paperwork is completed and submitted online

FRL rates are available for any DPS enrolled student that submits FRL approval paperwork

EXCEPTIONS:

An athletic director may waive the fees for any student, or work with any student to put together a payment plan. Students who want to participate will **NOT** be denied the opportunity to participate because of financial constraints; however, students must meet with the AD and ensure all agreements for payment are clear and understood by both parties at the start of each season where alternate arrangements are being made.

CHSAA/DPS ELIGIBILITY

ALL ATHLETES MUST BE ENROLLED IN AT LEAST FIVE FULL-CREDIT CLASSES AND MUST NOT HAVE FAILED MORE THAN ONE CLASS THE PREVIOUS SEMESTER.

ALL ATHLETES WILL BE DEEMED INELIGIBLE FOR THAT WEEK'S COMPETITIONS IF THEY HAVE MORE THAN ONE F GRADE ON THAT MONDAY'S GRADE CHECKS.

Any athlete under academic ineligibility is required to attend after-school tutoring until eligibility can be maintained.

By Colorado High School Activities Association rules and the Denver Prep League, athletic eligibility is determined by semester and weekly grades.

All incoming 9th graders are eligible for first semester athletic activities. Tenth, eleventh and twelfth graders may fail no more than one class the previous semester to be eligible for the entire season's activities. Eligibility based on semester grades can be reestablished on predetermined dates throughout each sport season. Students who are ineligible based on their previous semester grades are NOT allowed to participate in games or scrimmages until they recertify.

If an athlete has failed more than one class spring semester he/she may make up failed classes in summer school, if offered. For athletic eligibility purposes only, two failed classes can be made up during the summer break.

All students must meet weekly eligibility standards (failing no more than one class) and must be enrolled in a minimum of 25 Carnegie units each semester to maintain eligibility.

Furthermore, participation in interscholastic activities as a part of East High School's educational program is a privilege and not a right. Students wishing to participate are required to meet standards of personal behavior and academic performance, which are related to school purposes. In this regard, the CHSAA and its member school (East High School) may exercise the fullest discretion permitted under law. For further information about eligibility, call the Athletic Director, Michael Tasker, at 720-423-8429.

ATHLETIC WEEKLY ELIGIBILITY GUIDELINES

A student-athlete with 2 F's in their classes is ineligible for athletic competition for the week. If you think that there are inaccuracies in this report, please encourage your student-athlete to contact the teachers involved and the Athletic Director.

Please be aware that athletic weekly eligibility can only be changed if one of the following conditions exist:

- If a teacher has made an error, the posted grade was inaccurate, or there was a technical error/issue with Infinite Campus.
- If a student has an excused absence and makes up missed work within the school-approved guidelines for submission of that make up work.

Make-up work (unless due to an excused absence or extenuating circumstances) cannot change an eligibility grade.

CALENDAR

Announcements are made at East HS and special bulletins are distributed for other important dates. Parents and students should check the website (east.dpsk12.org) for additional information on events. It is the responsibility of individual students not in the building during announcements to obtain information from the Main Office or the student activities director.

MENTAL HEALTH SUPPORTS

Each and every EHS student can access individual, confidential crisis support 8:00 AM-3:30 PM, every school day in the Health Clinic. Crisis support does not require an appointment, parental consent, and is free of charge. You can talk through your concerns with a mental health provider and as a team we will determine the appropriate next steps. If you have imminent safety concerns for yourself or a student you know, please contact 911.

In addition, EHS students can access individual, non-crisis consultation (including concerns about substance use) by making an appointment, using the Health Clinic QR codes available in your counselor's office or by requesting an appointment via email. Please note, all school staff are mandated reporters. Disclosures of harm (assault, abuse, suicidal ideation, or threats) cannot be kept confidential and require us to work with you to make the appropriate report. We are here for you and look forward to meeting with you.

COMMUNITY USE

East High School is available to be booked for events and activities around regular school hours. If you or anyone you know is interested in using the building please visit <https://facilities.dpsk12.org/communityuse/> and fill out the corresponding application.

ADVISORY

The purpose of Advisory is to help students develop personal and communal identity to unify and reinforce the culture of East High School. Advisory is a space where students will develop academic, social, relational and emotional skills to set them up for success in high school and beyond.