

East High School CSC meeting September 22, 2022 5:00-7:00



Meeting Minutes

- Welcome Back/Introductions
 Ariel Ruempolhamer- Family and Community Engagement Coordinator
- Ice Breaker

Ariel Ruempolhamer— Family and Community Engagement Coordinator What is a trait, Good or Bad, that you picked up from your parents?

- Individual Roles of the CSC
 - Ariel Ruempolhamer Family and Community Engagement Coordinator
 - o We are still in need of the following positions:
 - 11th grade parent
 - Community Member
 - An additional student
- CSC Does + CSC Does Not Ariel Ruempolhamer - Family and Community Engagement Coordinator
- EALT Introduction
 - Ariel Ruempolhamer Family and Community Engagement Coordinator
 - o Present → Victoria Wyatt, Shawne Anderson, Cameron Browne and Lindsey Vesceri
- Collaborative School Committee Statement of Purpose
 Ariel Ruempolhamer Family and Community Engagement Coordinator
- UIP Black Excellence Plan
 - Victoria Wyatt Principal Resident
 - o There are three parts to the actual UIP. The first of the CSC discussion is the Black Excellence Plan (BEP) There are three parts to the BEP:
 - Community
 - Black Girl Hair Project
 - Hair Exchange
 - Elementary Black Girl Hair lesson plan and activities
 - Black Girl Hair Product Pantry

- *** If anyone wants to donate to the purchasing of curly girl hair books, please contact ariel canada@dpsk12.net***
- HBCU Jr. Preview College Experience
 - Jr's with a 3.5 GPA and above will explore HBCU college campuses
- School Community Engagement
 - EAFAF
 - After Prom
 - PTSA
 - Parent Coffee with the Principal
- Black Parent Focus Group
 - PPLC Monthly Discussion about the East Community as it relates to the Black Family household.
- Instructional
 - Young Men of Color
 - Ladies First
 - "Real World" learning opportunities
 - Personal Finance
 - Preparing Incoming freshmen with life skills
 - De-segregating classes
 - Teaching
 - Micro-aggression training in the classroom
 - Empathy Interviews
 - This is a space that creates opportunities for surveys of middles school experiences for Black students and their families
- Social Emotional
 - Seal of Diversity, Equity & Inclusion
 - Grading for Equity
 - De-tracking/College readiness
 - Peer tutoring
 - Ethnic Studies classes/department
 - Heterogeneous Classes (Biology)
 - Equity in the classroom
 - Peer Mentoring/peer study groups within subject areas

Next CSC meeting: Thursday, Oct 20, 2022



East High School CSC meeting October 20, 2022 5:00-7:00 Meeting Minutes



- Welcome
 Ariel Ruempolhamer- Family and Community Engagement Coordinator
- Ice Breaker
 Ariel Ruempolhamer– Family and Community Engagement Coordinator
 What were/are you known for in High School?
- Individual Roles of the CSC
 Ariel Ruempolhamer Family and Community Engagement Coordinator
 o We are still in need of the following positions:
 - 11th grade parent : Still in need of an 11th grade parent
 - Community Member: Will be voted on 11/4
 - An additional student : Lazarus Marshall will be our new student
- Important Dates and Asks
 Ariel Ruempolhamer Family and Community Engagement Coordinator



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Dean Team Introduction

Ariel Ruempolhamer - Family and Community Engagement Coordinator

- o Present → ERIC SINCLAIR and Raven Porteous
- Terita's Statement of Purpose:

Terita Walker - Principal

• Alternative to Suspension - Restorative Practices

ERIC SINCLAIR - Lead Dean of Students

- o ART Aggression Replacement Training
- o NOT Not on Tobacco
- o AOD Alcohol or Drug
- Attendance

Raven Porteous - MLL Coordinator and Dean of Students

What's happening in the Attendance meeting?

- Going over Top 20 high flyers in each grade
- Check-in on previous students we have serviced
- Looking over Data: ADA, Bottom 10, Top 20, Best attendance

Attendance Interventions

- Phone Calls Home
- Family Meetings (determining resources)
 - o Includes parents and student. Should be in person or google meet
- Classroom Tracker
 - If you assign a classroom tracker, notify Raven and document.
- Attendance Contract
- Truancy- Only Heather and Adam for 9th grade not rollback 9th graders
- Legal letter Home- Only Heather and Adam
- Home Visit- 10+ days absent, students that are on the verge of being dropped

Form: <u>Attendance Intervention Form</u>

Follow Through:

- Each pairing will collaboratively work on the student attendance list that's assigned to them based off the counselor in the pair.
 - Seniors = counselor
 - 10-11 = deans/SEA and restorative
- Pairings can review interventions already attempted and decided next steps/complete intervention form

- Complete the form with that intervention, document in IC Conference that intervention for was filled out
- Each pair must document their meeting outcomes in IC

Tier 3:

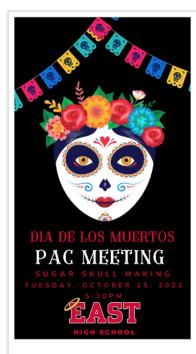
- Truancy if under 16
- Transition/Dropped
- 17yrs old can be dropped after 15 consecutive unexcused absence

Announcement:

English Language Acquisition Parent Advisory Committee (ELA PAC):

Meeting 10.25.22

Every ELA Program school must have a Parent Advisory Committee (PAC), chosen by the parents of students receiving ELA Program services at the school. The purpose of the ELA PAC is to provide information regarding the ELA Program, increase communication between ELL parents and the District, review implementation of the ELA Program, and listen to concerns of parents. The ELA PAC may be a subcommittee of a larger committee. At least 2 parent representatives must attend monthly District meetings and report back to the school committee.



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Next CSC meeting: Thursday, Nov 17, 2022



East High School CSC meeting November 17, 2022 5:00-7:00

Meeting Minutes



- Welcome
 Ariel Ruempolhamer- Family and Community Engagement Coordinator
- Ice Breaker
 Ariel Ruempolhamer– Family and Community Engagement Coordinator

 ICE BREAKER HERE
- Individual Roles of the CSC
 Ariel Ruempolhamer Family and Community Engagement Coordinator
 o We are still in need of the following positions:
 - 11th grade parent : Clara Carrasco
 - Community Member : Carla Madison Managers
- Important Dates
 Ariel Ruempolhamer Family and Community Engagement Coordinator
 Found in the weekly newsletter
 "Be a Good Person" Discount Code EAST30 for 30% off



- Counseling Team Introduction
 Ariel Ruempolhamer Family and Community Engagement Coordinator
 o Present → Lindsey Vesceri, Lindsey Terry, Rebecca Behmke
 - https://east.dpsk12.org/counseling/meet-our-staff/
- Credit Recovery Team Overview
 Lindsey Vesceri and Lindsey Terry Q+A
- Count Day Victoria Wyatt – Principal Resident

- o There are three parts to the actual UIP. The first of the CSC discussion is the Black Excellence Plan (BEP) There are three parts to the BEP:
 - Community
 - Black Girl Hair Project
 - Hair Exchange
 - Elementary Black Girl Hair lesson plan and activities
 - Black Girl Hair Product Pantry

SDF



East High School CSC meeting December 15, 2022 5:00-7:00



Meeting Minutes

- Welcome Back/Introductions
 Ariel Ruempolhamer- Family and Community Engagement Coordinator
- Ice Breaker

Ariel Ruempolhamer– Family and Community Engagement Coordinator New Year's Resolutions

- Individual Roles of the CSC
 - Ariel Ruempolhamer Family and Community Engagement Coordinator
 - All positions have been fulfilled and we have an over engagement of members on CSC
- Important Dates

Ariel Ruempolhamer - Family and Community Engagement Coordinator Dec 17 - Jan 3: Winter Break!

UIP

Terita Walker, Principal

- o Black Excellence Plan
 - Through the implementation of the Black Excellence plan, we will engage our staff and students through equitable actions to help close the achievement gaps between our black students and others.
- o Data Driven Instruction
 - Over the course of a three-year implementation of data-driven instructional systems, intended outcomes will be defined, based on ongoing formative and summative assessments for all subject areas. The Math and English departments will implement DDI cycles focused on PSAT and SAT alignment and outcomes for students. The following actions will continue to support this MIS: the Instructional Leadership Team of teacher leaders will be trained by the East Angel Leadership Team to implement DDI in all subject areas, Department Leadership Teams will guide teachers through DDI in common plan teams.

o RTI/MTSS

- Continue with the implementation of a data-driven and highly responsive system of action that creates meaningful relationships between students and caring adults, engages effective interventions for students, and monitors the progress of every student on a weekly basis. Re-design the MTSS team and engage in a whole school process. Move beyond identification and response to intervention and monitoring. Identify priority subgroups and strategic responses and supports. Create and implement instructional intervention focused on accelerating unfinished learning and credit attainment from remote and hybrid instruction.
- Multi-Tiered Systems of Support (MTSS)
 - Academics
 - o Attendance
 - Social Emotional Behavior
 - o Progress
 - Building knowledge of Tier 1, 2, and 3 support through focus groups, PPLC, and schoolwide team
 - Risk Report
 - Tier 2 referral form
 - CARE team meeting logistics
 - Identifying interventions
 - Next Steps
 - Create Tier 1 team
 - Explore Universal Screeners
 - Launch CARE meetings
 - Refine our 1.5 interventions
 - Identify and grow Tier 2

Next CSC meeting: Thursday, Jan 26, 2023



East High School CSC Meeting January 26, 2023 5:00 pm -7:00 pm Meeting Minutes



- Welcome Back/Introductions
 Terita Walker Principal
- Ice Breaker

Terita Walker - Principal
What is one important skill that you think every parent at East should have?

Important Dates

Terita Walker - Principal

• February 6th-10th

Spirit Week

February 9th

Rock-n-Jock

February 10th

Pep Rally

ACT Testing

February 11th

MORP Dance

East Pantry

• February 14th

Val-o-grams

February 15th

I-Ready Testing 10th & 11th Grade

Special Olympics

February 16th

I-Ready Testing 12th Grade

Special Olympics

UIP

Terita Walker, Principal

o How the CSC Makes Decisions:

- Definition: A decision that is made representing a strong understanding by every member of the group and a commitment that each member will publicly support the decision.
- East had passed its own by laws in the past which is ok by CSC: handbook guidelines
- Part of East's bylaws include three teachers: Due to this, present members voted to see if Mr. Velasquez could be voted in after he asked: "Does the staff have to vote?" Mrs. Walker stated since "in the middle of the year, no staff vote is needed". Present members voted unanimously to allow Mr. Velasquez to be added in due to vacancy
- Mrs. Walker wants to review the other bylaw which states student CSC members must be from the Student Board Of Education Student Body. Mrs. Walker would like to change this, making sure the diversity of student body is taken into consideration
- Finally, Mrs. Walker discussed the budget for next year and follow-up meetings needed. She will email when budget discussions with the district are complete. We were under projection this year, and are projected for 2506 next year. This means a budget shortfall of \$150,000. Mrs. Walker is hoping to avoid losses to staff but did mention Arts (extra teachers) and Social Studies (extra teachers due to elective choices) if needed. Shortfall would result in three teacher positions being lost. CSC will need to go line by line to figure out the shortfall.

Action Steps

- Looking for AP test volunteers
- MORP volunteers (parents if not enough staff)
- Recommendations for SAT prep options
- Looking for SAT prep booklets or online version
- Sharing vacancies
- Data assessment hiring instead of temporary



Feb 23, 2023 5:00 pm -7:00 pm



Meeting Minutes

- Mrs. Walker was not present because visiting Garcia family at hospital
- Ariel did a training at East's Community Hub: provides resources for families from parent GED opportunities, Excel Bill assistance, tax preparation, etc. <u>link here for full</u> <u>resources offered</u>
- PAC+ Parental Advisory Committee
 - Sub-group of CSC
 - Trying to bring it back full force after COVID affected the consistency
 - o Goals of CSC:
 - Learn about ELA priorities
 - Know what PAC is and role
 - Learn about the characteristics of a high-functioning PAC in DPS
- ELA Program at East:
 - Multilingual learners
 - Access test to all not proficient
 - Monitored for two years after pass test
 - East has been improving last several years with high achievement thanks to Mr. Bucher and Dr. Chang
 - Celebration for all students and adults in building who speak more than one language just occurred
 - o 53 languages represented in East households
- PTSA and Student Council: also sub-groups but not reviewed since we knew about both
- May 11th Arts Walk 5-7 pm
 - o 28 spaces reserved for student entertainment
 - Food Trucks Needed
 - o Community Vendors Needed

Action Items:

- 1) Share with families what mental health students are receiving in advisement time, after school, etc.
- 2) Share results of student mental health check-in survey from 2/24
- 3) Review the "charter" rules of CSC for budget
- 4) Follow-up budget meeting with Mrs. Walker will take place soon
- 5) Start highlighting Advisement section to parents in Friday news, etc.



Feb 23, 2023 5:00 pm -7:00 pm Meeting Minutes



<u>Present</u>: Terita Walker, Ariel Ruempolhamer, Clara Carrasco, Steve Katsaros, Savannah Craft, Gregg Velasquez, Helen O'reilly, Colleen Kazemi

- 1) Welcome
- 2) Ice Breaker: Best Spring Break Memory
- 3) Important Dates: Please see Friday's News
- 4) Principal Report: Mrs. Walker apologized for not being at least meeting, but was with Garcia family at the hospital (also recorded in last month's notes) after there was a last minute call from family. Mrs. Walker had not anticipated missing meeting, but was invited to the hospital by Luis's family; she and Mr. Anderson (Assistant Principal) took the opportunity to share space with the family. After gaining permission from the family at this meeting at the hospital, and several others, Mrs. Walker shared the information in numerous forms to students, staff, and the entire East community. Mrs. WAlker again apologized for missing the meeting and moved on to celebrations.
 - **a) Wrestling Team:** No State winners, but competed very well this season and the East family is proud of them
 - b) No skiers this year
 - **c) Hockey:** lost in a triple over-time upset; ended in 4th place in State Championship for the year
 - **d) Girls' Basketball:** many injuries; still fought through and made it to finals; lost in first round
 - e) Boys' Basketball: Boys are the State Champions, surprising even their Coach, Rudy Carey; Coach Carey broke record, once again, for most Championship wins; Coach Carey still not announced if returning; D'Aundre Samuels, Senior, awarded MaxPreps Colorado Player of the Year and Gatorade Player of the year due to his grades, athleticism, and community involvement
 - Due to Championship Monday is a half day: To celebrate the championship. This will allow for a pep rally and for students and staff to attend the Boys' baseball team playing at Coors Field at 1:00 pm (Free to students and staff)
 - f) Diving: Morgan Manley, Senior, State Diving Championship winner

- **g) Model UN:** returned from Mexico City; 1st Place Best Delegate; 1st Place Best Position Paper; 1st Place Special Negotiations
- h) DECA: 109 participants made it to the state championship
- i) **Essay Winners:** essay were read yesterday in a celebration for: 1st place- Clara Little; 2nd Place- Rachel Blaine; and 3rd Place for Lucian Frisby
- j) Funds: Money from district funds has been given to update five spaces, the English, Math and Social Studies Teacher Meeting/Planning/and Dining spaces; work was planned after consultations with district contractor, architect, Mrs. Walker, and staff from affected departments; this will result in building closure: Last day for staff is 6/2 and staff must have spaces cleared by 6/5 by noon; workers will start bringing in materials and equipment 6/2
- k) Students' Recent Social Justice Action: Secretary of State gave award to Students Demand Action who organized a walk-out and Gun Violence Summit; Student group worked with two senators on gun related bills the day of the walk-out.
 - Gun Violence Summit:70 people responded to survey; Mrs Walker answered some of those questions from the summit: we have a new head security officer who has a background in securing a large urban-setting public school in the Los Angeles school district; we have retained our other security officers; we are still waiting for a candidate for the CSC approved 4th security officer but there is not a candidate that has applied and been trained; we cannot work around the DPS security protocol and hire "private security" until the Administrative position for a Chief Security Officer is in place (money is not the issue or the East Community's desire) the hiring at district level and protocol is needed; DPD can't be at East every day but Mrs. Walker does have TWO direct communication points if needed in an emergency; again the desire by the majority of the East Community for a Resource Officer would be more direct connection to the police for East After talking to the District, city, mayor, police, staff, and all interested parties the community meeting has been rescheduled for next week- date not finalized due to all of the outside interested parties i.e. city, district, and police- hopefully final date will be in the Friday News
- I) Fire Safety: upgrades and updates to fire system still need a few corrections, including covers to the emergency pulls which need covers; students bumping into the fire alarms and setting them off, as happened today in an event "not drill because those are planned"; hoping work to be completed over Spring Break
- m) East Friends and Family Foundation (EFAFF): Reached out to offer help by providing a safety audit form an independent contractor (not from within DPS); additionally John Younquist's Private Consulting Firm will be focusing on safety protocols such as securing a large building with 24 entry points; work with Mrs. Walker and Amber from District Administrative offices will start after Spring Break; Additionally vaping detectors will be tested in several restrooms as part of the security systems and protocols
- Advisement Period: We are still creating opportunities to get information for safety, mental health, and bonding opportunities to be developed in Advisement;

- videos with Mrs. Walker have been utilized as a means of keeping students informed due to recent safety concerns, events, and protests. Mental health strategies and resources, as well as "listening" sessions with Mrs. Walker sign-up and times were offered through the Principal's Advisement Videos.
- **o) Thanks:** Mrs Walker stated her "Thanks for the CSC's support in a challenging second year as principal".
- 5) Responsibilities of CSC: http://thecommons.dpsk12.org/Page/641 also on East's homepage you can find Google Slides, minutes, and East's additional bylaws

6) 9th Grade Academy: August 7-10

- **6) Summer School:** not sure if East can participate because building will be fully closing to staff on 6/5 for remodeling and maintenance; goal to have Summer School but need a space and will know availability by 4/7/23
- 7) Acton Items: Vacancies; Testing- still need proctor volunteers; Arts Walk- still need vendors and food trucks that do not require a minimum; Unity Day will bring all affinity Student clubs/groups/organizations together to show uniqueness and unify as an East community- "we are looking for community partners who could work with these student groups." i.e an Indigenous artist worked with one group or Black Pride worked with Ladies First
- 8) Questions: Gregg V. asked if CSC's responsibilities from Article 18 were covered in Fall 2022, since he started the second semester as a member of CSC.* Please see Article 18 from The Denver Teachers' Union Contract at the end of these notes for clarification; Ariel said Eric Sinclair and Raven Porteous from the Deans' Office did present two separate times; Mrs. Walker stated that there was not a presentation to the CSC on the updates for approval. This is something that will happen in a later meeting. Helen O. asked how teachers were doing?- Savanna replied the Math dept. was "ok" and working towards planning for next year; Helen then asked if parents had been reaching out. Gregg and Savanna responded with "No"

Steve K.- Responded that parents often do not know how to reach out and often felt "awkward" in communication with staff; Savanna stated the Math department was working on ways to better communicate beyond her google phone number she currently uses with her students.

Savannah- Mrs. Craft shared that Church in the City was starting a lunch time "food court" to offer a safe space for students; food will be offered at a lower cost and will include five different restaurants; in "student taste testing they rated the food a "five out of five"; the church is looking for volunteers to chaperone up to 200 students and help with food distribution starting after Spring Break; training is required and volunteer time would be around two hours; the church has a long history of working with East, including the football team- not some "random church"

Colleen K- Asked what CSC could do to help with safety and security. Mrs. Walker reviewed the info from the meeting and explained why money was not the issue for the extra security officer and restated the district hiring issue

Helen- Discussed how parents keep getting the message to "be nice to Mrs. Walker" and asked if she had been receiving negativity. Mrs. Walker said "Yes" people have been unkind and vocal about their opinions; she also said DPS had been receiving letters from the community so the messages to parents may be a response to that; Mrs. Walker also included how she was discussing with district leadership expectations; Next, she mentioned her meetings with staff concerning hallway and bathroom safety; Lastly, she mentioned the letter/email from the city councilwoman Michelle Quattlebaum- Mrs. Walker does not know this person, and the councilwoman has never spoken or met Mrs. Walker- thus it felt disingenuous

Colleen- again asked what other help CSC could offer; Mrs. Walker stated there were "pockets of support" so asking parents how we can come together- "How do we get CSC, the PTSA, Park Hill Mothers, etc. to work together?"; including the staff, groups are "working in silos". Colleen stated she is part of Park Hill Mothers and will initiate a meeting with this group and Mrs. Walker

9) Goodbye and sign-off

Article 18 - Student Discipline

Each school will develop a discipline plan that is consistent with the provisions of this Article and Board Policy JK and Board Policy JK-R and aligned to the District's commitment to restorative practices. Annually, the School Leadership Team (SLT) will collaborate with the principal on the design and implementation of a prevention, intervention and discipline plan. **The principal shall submit the plan for review to the CSC and faculty at least annually to ensure its effectiveness.** The plan will be presented to educators and staff prior to the first student contact day. Each school shall continue to have flexibility to review and make changes as necessary throughout the school year.

18-1 The prevention, intervention, and discipline plan shall include: 1. Restorative practices with meaningful training and support for teachers made available. 2. Identified Tier 1, Tier 2, and Tier 3 support components. 3. Descriptions of roles and responsibilities of different staff members in enacting the plan.

18-2 In order to meet the unique needs of the school, the prevention, intervention, and discipline plan may include, but is not limited to: 1. Social-emotional training and equity support practices common at the school with training made available as needed. This could include referring to resources provided by the Exceptional Student Service Office. 2. A designated "behavior specialist" if the school has a high degree of behavioral needs 3. An advisement period that

includes social-emotional training for students. 4. A full-time staff member, or teacher leader, designated for training restorative support

- 18-3 The parties recognize that a classroom free of disruption is essential for learning. When an educator judges it necessary to protect the instructional process, they may remove a disruptive student from class and refer the student to the administrator in charge or the administrator's designee. As soon as possible the educator or school principal or designee will contact the parent or legal guardian and request a conference regarding the removal.
- 18-4 A Student Support Plan may be developed at this time, but must be developed after the second removal of the student from the class. The plan should be consistent with the building discipline plan. Conditions under which students will be returned to class after the first or second removal, including the time period which should expire before the student is returned, shall be part of the behavior plan if developed. Development of the plan is the responsibility of the school leadership after consulting with the educator(s) and parent(s)/legal guardian(s). The student will not be returned to class until a conference has been held with the educator, principal or designee and student.
- 18-5 Upon the third removal (with the exception of students with an active IEP), the student may be removed, consistent with the Board policy on student discipline, from the educator's class for the remainder of the term. Whether the student will be in place in a different education setting, suspended or expelled, will be in accordance with Board policy and IDEA regulations.
 - 18-5-1 In the discipline plan, which will be reviewed annually, the CSC will incorporate the requirements of C.R.S. 22-32-109.1 and Board policy concerning assault, disorderly conduct toward, harassment of, and making knowingly a false accusation of child abuse against an educator.
 - 18-5-2 In implementing the discipline plan an educator shall be protected from civil or criminal liability as provided by C.R.S. 22-32-109.1(9).
 - 18-5-3 If a principal has evidence that an educator is referring an excessive number of students for disciplinary reasons, the principal shall review the classroom practices with the educator and try to determine if a more preventive approach is possible through change in practice, or if the educator would benefit from staff development. However, this concern shall not be utilized as a reason for returning a student to class who has been excluded by the educator without the conference referred to above.
- 18-6 The Denver Public Schools believes that proper student conduct, reinforced by an effective prevention, intervention and discipline support plan, is essential to create and maintain a positive school climate necessary for learning.

Denver Public Schools acknowledges the important role of an effective discipline plan and culturally-responsive restorative practices. In order to ensure the respect and safety of

educators, the District and the Denver Classroom Teachers Association acknowledge educators rights relative to student discipline and the District set forth certain educators rights in Board of Education policy. The discipline policy (JK and JK-R) was established in consultation with the Denver Classroom Teachers Association and any amendments or alterations of the policy will include collaboration from the Denver Classroom Teachers Association.